

## Higher Education Relief Act Emergency Relief Fund

### Quarterly Report – October 2021

The following are the requirements and MTI College's response to the Higher Education Emergency Relief Fund Emergency Financial Aid Grants to Students under the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA) and American Rescue Plan Act, 2021 (ARP) section (a)(1) and (a)(4) programs.

**An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used the applicable amount of funds designated under the CRRSAA and ARP (a)(1) and (a)(4) programs to provide Emergency Financial Aid Grants to Students.**

- CRRSAA: MTI submitted to the U.S. Department of Education the Certification and Agreement on 2/3/2021.
- ARP: MTI submitted the Required Proprietary Institution Certification Form to the U.S. Department of Education on 5/27/2021.
- MTI College either used or intends to use the entirety of the funds from both the CRRSAA and ARP programs to provide emergency grants to students.

**The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to Students under the CRRSAA and ARP (a)(1) and (a)(4) programs.**

- CRRSAA: \$790,330 allocated to students attending MTI College
- ARP: \$454,551 allocated to students attending MTI College

**The total amount of Emergency Financial Aid Grants distributed to students under the CRRSAA and ARP (a)(1) and (a)(4) programs as of the date of submission (i.e., as of the initial report and every calendar quarter thereafter).**

- CRRSAA: As of October 1, 2021 MTI has distributed all of the CRRSAA funds totaling \$790,330 in emergency financial aid grants to students.
- ARP: As of October 1, 2021 MTI has distributed \$6,030 in emergency financial aid grants to students.

**The estimated total number of students at the institution that are eligible to receive Emergency Financial Aid Grants to Students under the CRRSAA and ARP (a)(1) and (a)(4) programs.**

- The estimated total number of students at MTI College eligible to participate in these programs is 1070.

**The total number of students who have received an Emergency Financial Aid Grant to students under the CRRSAA and ARP (a)(1) and (a)(4) programs.**

- CRRSAA: As of October 1, 2021, the total number of students who received an emergency financial aid grant is 1062.
- ARP: As of October 1, 2021, the total number of students who received an emergency financial aid grant is 8.

**The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under the CRRSAA and ARP (a)(1) and (a)(4) programs.**

- MTI College acknowledges that every student has been affected by the pandemic and as such the college worked to ensure that all students have or will receive financial relief. MTI's HEERF I funds were limited to qualified students that completed an application. As the effects of the pandemic continued much longer than initially anticipated, and affected so many areas of student's lives, the college felt it was important to allocate HEERF II and III funds to our entire student population (at the time of disbursement).
- On June 23, 2021, MTI prepared checks in the amount of \$550 for students attending or on a leave of absence in the Fundamentals of Clinical Medical Assisting program. Checks were mailed to these students on July 2, 2021.
- Between August 27, 2021 and September 2, 2021, MTI provided checks for all attending students and those on a leave of absence that were not included in the June 23, 2021 group.
- On September 17, 2021, MTI provided checks for all attending students that started the Cosmetology program on August 16, 2021. Payment to this group exhausted the remainder of the CRRSAA funds and included \$6,030 of ARP funds.
- MTI College prioritized students with exceptional need based on having an EFC in the Pell eligible range on the 2020/21 or 2021/22 FAFSA or California Dream Act Application. Students with an EFC in the Pell eligible range received \$930 and students with an EFC in the non-Pell eligible range received \$550.

**Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.**

- All students received a letter enclosed with their check explaining the source of the funds and the criteria used to determine payment amounts.
- Students on a payment plan with MTI College also received an insert with their check and letter stating, "You currently have a payment plan with MTI College. To apply all or part of this award to your payment plan, please visit the Student Accounts office in the main building, contact them at (916) 339-4345, or email [\\_StudentAccounts@mticollege.edu](mailto:_StudentAccounts@mticollege.edu) (note the underscore at the start of the email address)."

- On August 26, 2021, an email was sent to all attending students and those on a leave of absence (who had not previously received a CRRSAA check) letting them know they could show a photo ID and pick up their check during six different time slots between August 27, 2021 and August 31, 2021. They were notified that checks not picked up by the latter date would be mailed, so addresses should be updated if needed. This information was also shared with MTI faculty and on social media accounts.
- The letter included with checks to students read as follows:

The Coronavirus Aid, Relief and Economic Security (CARES) Act was passed by Congress and signed into law to provide economic relief from COVID-19. One section of the CARES Act established the Higher Education Emergency Relief Fund (HEERF) and subsequently the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA).

We are pleased to inform you that MTI College has received CRRSAA funds to help you with the continuing challenges you may be experiencing as a result of COVID-19. We are providing this money to offer financial support to spend on any component of your cost of attendance, such as tuition, food, housing, transportation, health care, childcare, or any emergency costs that arise due to the coronavirus.

It is important to note that the funds provided by the CRRSAA are grants, not loans, so they do not need to be repaid. They are also not considered taxable income since they qualify as disaster relief payments under the IRS tax code and are not included as part of your gross income.

MTI College is allocating CRRSAA funds in alignment with guidance from the Department of Education. This means we are required to prioritize students with “exceptional need.” For students in most programs, high financial need was determined by the Expected Family Contribution (EFC) from the student’s FAFSA or Dream Act application. Those with a “Pell Grant Eligible” EFC (regardless of whether they received a Pell Grant) were awarded a higher amount than students with a non-Pell eligible EFC. Students attending the Fundamentals of Clinical Medical Assisting program are considered in the non-Pell eligible group as their program cost is fully paid by an outside resource. Students without a 20/21 or 21/22 FAFSA or Dream Act application are also in the non-Pell eligible group.

The CRRSAA funds have been allocated in the following manner:

- Students with a Pell eligible EFC (most programs) \$930
- Students with a non-Pell eligible EFC, or no FAFSA \$550
- Fundamentals of Clinical Medical Assisting students \$550

We value your enrollment at MTI College and we hope that this helps minimize the impact of this pandemic in your household. Please contact me with any questions at [pperez@mticollege.edu](mailto:pperez@mticollege.edu) or (916) 339-4380.